

## Eight Tips: GET R DONE

- 1. Gain a clear understanding of your authority
- 2. Enlist the advice and support of higher-ups and colleagues with expertise / responsibilities
- 3. Think before you speak
- 4. Research before you communicate (meetings or email)
- 5. Develop relationships of trust on behalf of your organization
- 6. On-going communication that keep decision-makers "in-the-loop"
- 7. No one works alone
- 8. Expect the unexpected

## **OPM Definition**

## Political Savvy (Leadership)

Individual identifies the internal and external politics that impact the work of the organization. Approaches each problem situation with a clear perception of organizational and political reality, recognizes the impact of alternative courses of action.

## Let's Discuss

Share with the discussion group an example of a situation that involved the use of your political savvy skills related to <u>external</u> politics?

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